

# Rutland County Council

## Job Description

<b>Job Title:</b>	Social Worker
<b>Grade:</b>	Career Grade 6 – PO1; Salary £24,799 - £34,788 plus market supplement
<b>Department:</b>	People
<b>Team:</b>	Referral, Assessment and Intervention Service
<b>Line Manager:</b>	Team Manager

### Purpose of the Job:

To provide quality social work services to children in need and their families in accordance with legal requirements, departmental policies and procedures.

To provide support services to children in need of protection and children who are in need of family care.

To work as a member of an integrated service alongside families and carers to ensure that children and young people are able to achieve the outcomes in Every Child Matters.

### Key responsibilities:

- To provide family support services to children in need:
  - children in need of protection
  - children in need of support
- To participate in the duty system and provide specialist duty cover as required, supporting and advising customers on matters relating to children and families
- To work as a member of an integrated Referral, Assessment and Intervention service alongside families and carers, to ensure that children and young people are able to achieve the best possible outcomes
- To carry a caseload of child-care cases
- To take account of the child's and family's cultural, racial and linguistic background and religious persuasion when providing services
- To take responsibility for efficient caseload management
- To maintain accurate and up to date records as required by Departmental procedure
- To prepare assessments, reports plans and reviews for Child in Need, Safeguarding and LAC children
- To prepare reports for Case Conferences, meetings, Courts or other purposes as required



- To take responsibility for keeping up to date with key research and developments in relations to providing family support services
- To work closely with agency partners to develop services for children, young people and their families as required from time to time
- To attend team meetings and participate in team development
- To attend training or other learning opportunities as required
- To act in accordance with the principles set out in the Employee Code of Conduct and the Council's Values, recognising the duty of all public sector employees to discharge public functions reasonably and according to the law

*This job description indicates the main areas of activity of this post. From time to time, however, other tasks/duties may be required but these will fall within the general areas of responsibility and grade of the post.*

## Person Specification

### Qualifications

DIPSW/BASW/CQSW  
Social Work England Registration

### Experience

Evidence of practical application of social work skills in family support or duty setting  
Completing assessments/tasks within timescales  
Working with the National Assessment Framework to plan and review outcomes for children and young people  
The issues that affect parenting capacity and the impact of deprivation on child development

### Knowledge

Child-care legislation (1989 Children Act, 2004 Children and Adoption Acts, Working Together 2013)  
Processes for placing children in care

### Skills

The management of risk and assessment of children's needs in order to provide protection from significant harm.  
Enthusiasm and commitment to developing services in this area with agency partners.  
A commitment to ensuring children and young people's participation in service planning and delivery  
I.T. Literate

### Values

Able to recognise discrimination and be proactive in ensuring the Council's policy is put into practice.

